



Quest® Quest On Demand

# Global Settings User Guide



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**Legend**

 **CAUTION: A CAUTION icon indicates potential damage to hardware or loss of data if instructions are not followed.**

 **IMPORTANT, NOTE, TIP, MOBILE, or VIDEO:** An information icon indicates supporting information.

# Contents

<b>Working With Quest On Demand</b> .....	<b>6</b>
<b>Overview of Quest Quest On Demand</b> .....	<b>7</b>
Modules .....	7
Global Settings .....	7
Organizations .....	7
Azure Active Directory tenants .....	8
<b>Signing Up for Quest On Demand</b> .....	<b>9</b>
Organizations and regions .....	9
Signing up and adding users to your organization .....	10
Sign up steps .....	11
Sign up procedures .....	11
Signing up for On Demand with your existing Quest account .....	12
Signing up for a new Quest account and for On Demand .....	12
Prerequisites .....	12
Creating a Quest account and joining an existing Quest On Demand organization .....	13
Prerequisites .....	13
Joining an existing On Demand organization .....	14
Joining an existing On Demand organization with an Azure AD account .....	14
<b>Managing Organizations and Regions</b> .....	<b>16</b>
Subscription Owner when Moving from a Trial to a Paid subscription .....	16
Geographic regions .....	16
Regional availability of modules .....	17
Multiple organizations .....	17
Displaying the current organization and region .....	18
Creating a new organization .....	18
Switching organizations .....	18
Renaming organizations .....	19
Prerequisites .....	19
Displaying the organization ID .....	19
<b>Home or Dashboard page</b> .....	<b>20</b>
Masthead .....	20
Masthead drop-down menu .....	20
Information window .....	20
Side navigation panel .....	21
Home page module tiles .....	21

Dashboard .....	22
Tenant filter .....	22
Tenant summary .....	23
Needs your attention! .....	23
Module tiles .....	24
<b>Tenant Management .....</b>	<b>25</b>
Add an Azure AD tenant .....	25
Azure Global administrator .....	25
Admin consent permission levels .....	26
Adding a tenant .....	26
Prerequisites .....	26
Admin consent status .....	27
Granting admin consent .....	27
Refresh token expiry .....	27
Revoking admin consent .....	28
Removing a tenant .....	28
Revoking admin consent in the Azure Portal .....	28
<b>Settings .....</b>	<b>30</b>
Audit logs .....	30
Downloading audit logs .....	31
Permissions .....	31
Organization administrators .....	31
Module administrators .....	31
Adding a Quest On Demand administrator .....	31
Prerequisites .....	31
Deleting a Quest On Demand administrator .....	32
Subscriptions .....	32
Subscription expiry .....	33
Stage 1: Your subscription expires in X days .....	33
Stage 2: Subscription expired. Access denied. ....	33
Stage 3: Subscription expired. Service disabled. ....	33
Stage 4: Subscription expired. Data deleted. ....	33
<b>Documentation roadmap .....</b>	<b>34</b>
Global settings .....	34
Modules .....	34
Documentation .....	34
User Guides .....	35
Release Notes .....	35
More resources .....	35
<b>Technical support .....</b>	<b>36</b>

Current operational status .....36  
Contact support ..... 36  
Module product support pages ..... 36  
Information and discussion: Quest community forums ..... 36

**About us .....37**  
    Technical support resources ..... 37

**Glossary ..... 38**

**Index ..... 40**

# Working With Quest On Demand

Welcome to QuestQuest On Demand. Click [here](#) to read an overview of the application. Use the links below for information on using Quest On Demand.

- [Navigate the Home page](#)
- [Manage your organization](#)
- [Add administrators to your organization](#)
- [Add a tenant to your organization](#)
- [Configure On Demand settings](#)
- [Find information for a specific module](#)
- [Technical support](#)

# Overview of Quest Quest On Demand

On Demand is a cloud based management platform that provides access to multiple Quest Software tools for Microsoft product management through a unified interface. Cloud based is a term that refers to applications, services or resources made available to users on demand via the Internet. Quest On Demand is a Software as a Service (SaaS) application where application software is hosted in the cloud and made available to users through [quest-on-demand.com](https://quest-on-demand.com).

On Demand management is based on the concepts of organizations, modules, and Azure Active Directory (AD) tenants. When you sign up for the On Demand service, you create an organization. The organization can subscribe to modules. Organization administrators can use the tools provided by the modules to perform administrative actions on Azure AD tenants.

## Modules

Each management tool is referred to as a module. Currently, the following modules are available:

- Audit
- Group Management
- Migration
- Policy Management for Skype for Business Online
- Policy Management for Exchange Online
- Recovery

## Global Settings

On Demand Global Settings refers to management tools and configuration settings that apply to all On Demand modules. This includes tenant management tasks and downloading audit logs.

## Organizations

On Demand administration is based on organizations. When a user signs up for On Demand, an organization is created.

You can add users to an organization. To add a user, click **Settings** in the navigation panel on the left and then click **Permissions**.

# Azure Active Directory tenants

Microsoft Azure also uses the concept of an organization. An Azure Active Directory (Azure AD) tenant is representative of an organization. It is a dedicated instance of the Azure AD service that an organization receives and owns when it signs up for a Microsoft cloud service such as Azure, Microsoft Intune, or Office 365. Each Azure AD tenant is distinct and separate from other Azure AD tenants.

A tenant houses the users in a company and the information about them - their passwords, user profile data, permissions, and so on. It also contains groups, applications, and other information pertaining to an organization and its security. For more information see this [Microsoft help page](#).



# Signing Up for Quest On Demand

On Demand is a Software as a Service (SaaS) application. SaaS is a software licensing and delivery model in which application software is licensed on a subscription basis. The On Demand software is hosted in the cloud by Quest Software and made available to users through the internet. This section contains information regarding signing up for the On Demand service.

- [Organizations and regions](#)
- [Signing up and adding users to your organization](#)
- [Sign up procedures](#)

## Organizations and regions

On Demand management is based on the concepts of organizations. When you sign up for the On Demand service, you create an organization and you become the Quest On Demand organization administrator. The organization can subscribe to modules. Organization administrators can use the tools provided by the modules to perform administrative actions on Azure AD tenants. You can add additional organization administrators and module administrators that have access to specific modules.

For most On Demand use cases, a customer creates a single organization. Multiple administrators and multiple tenants can be added to the organization.

**! CAUTION: Adding a tenant to multiple organizations.**

Adding the same tenant to multiple organizations can result in conflicting application of policies and settings. When using multiple organizations to manage a tenant, the organization administrators must coordinate their management activities.

A Microsoft Azure region is a set of datacenters deployed within a geographic area. Selecting the correct region for your Quest On Demand organization enables you to achieve higher performance and supports your requirements and preferences regarding data location. Specifying the region for your organization determines the geographical region where your data is stored. For more information, see [Azure regions](#).

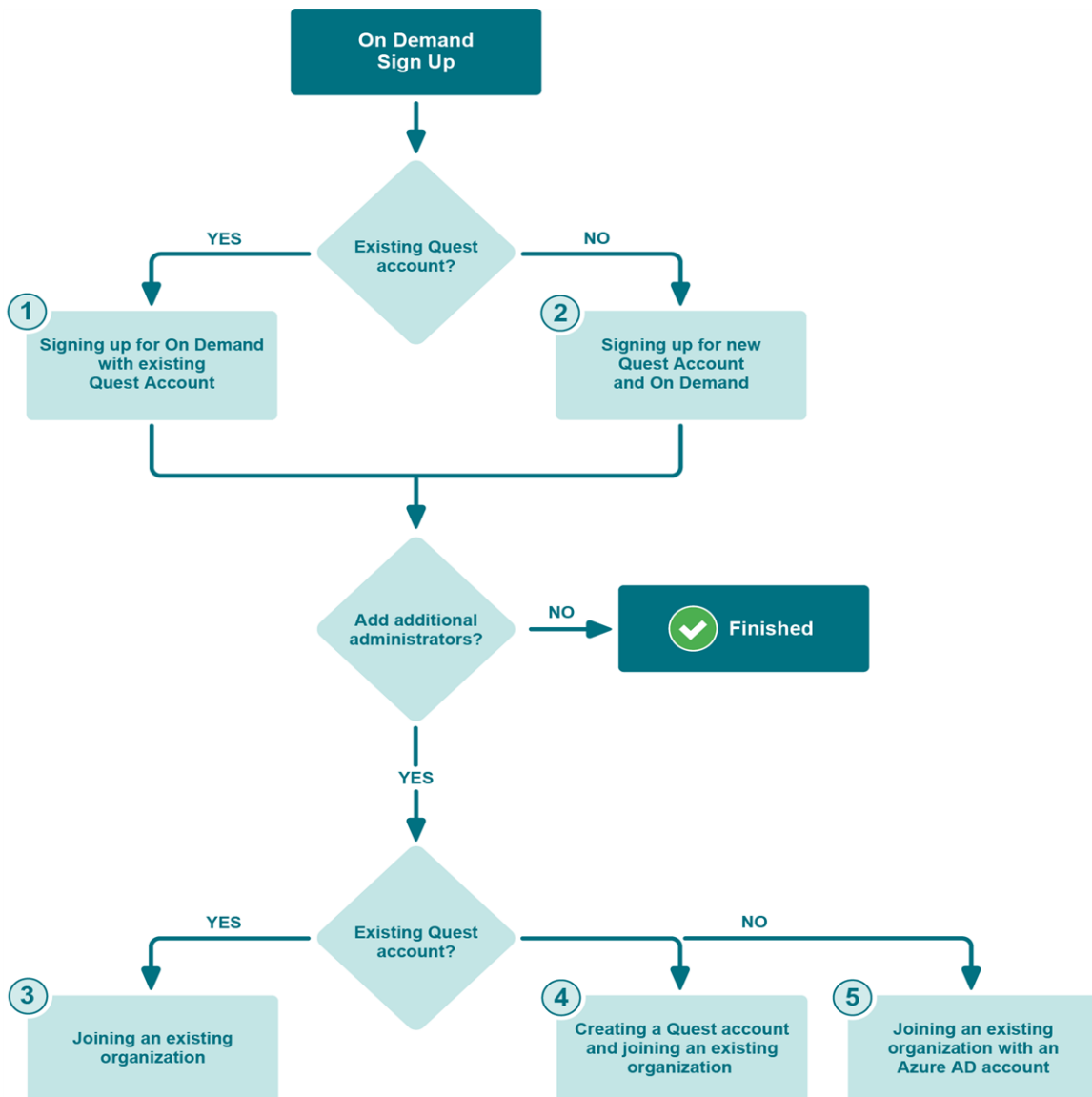
During sign up, you can choose the region where your On Demand data will be hosted. The following regions are currently supported:

- United States
- Europe
- Canada

For more information on organizations, see [Managing Organizations and Regions](#).

# Signing up and adding users to your organization

The flow chart below shows the sign up process.



- 
- 1 Signing up for On Demand with your existing Quest account

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  - 2 Signing up for a new Quest account and for On Demand

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  - 3 Joining an existing On Demand organization

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  - 4 Creating a Quest account and joining an existing Quest On Demand organization

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  - 5 Joining an existing On Demand organization with an Azure AD account
- 

## Sign up steps

The following is a high level procedure for signing up and creating an organization. It contains links to the more detailed procedures for signing up for the Quest On Demand service.

### ***To create an On Demand organization and add multiple administrators to the organization:***

1. Perform one of the following procedures to sign up and create an organization.
  - [Signing up for On Demand with your existing Quest account](#)
  - [Signing up for a new Quest account and for On Demand](#)
2. Go to **Settings > Permissions** and add administrators using their email address or Azure AD account. See [Permissions](#).
3. Inform the administrator that they have been added to an organization and specify the email address or Azure AD account used.
4. The newly added administrator uses one of the following procedures to sign in to the organization.
  - [Creating a Quest account and joining an existing Quest On Demand organization](#)
  - [Joining an existing On Demand organization](#)
  - [Joining an existing On Demand organization with an Azure AD account](#)

## Sign up procedures

To sign up for an On Demand account and create an organization, go to the On Demand "Sign In" page at [quest-on-demand.com](https://quest-on-demand.com). From this page, you can use one of the following options:

- [Signing up for On Demand with your existing Quest account](#)
- [Signing up for a new Quest account and for On Demand](#)
- [Creating a Quest account and joining an existing Quest On Demand organization](#)

- [Joining an existing On Demand organization](#)
- [Joining an existing On Demand organization with an Azure AD account](#)

## Signing up for On Demand with your existing Quest account

You may already have a Quest account if you currently use other Quest products.

### ***To sign up for Quest On Demand using your Quest account:***

1. Go to the web page [quest-on-demand.com](https://quest-on-demand.com).  
The "Welcome to Quest On Demand " page opens.
2. Under **Already have an account**, click **Sign In**.  
The "Sign in" page opens.
3. Enter your Quest account credentials.
4. Click **Sign In**  
A page opens that states, "We are unable to locate any organizations for your account". Click the link **Click here**. The "Subscribe" page opens.
5. Complete the required fields. Use your Quest credentials for the email and password.
6. Click **Subscribe**.  
The Welcome to Quest On Demand page opens.
7. In the **Add organization name** field, enter a name for your Quest On Demand organization.
8. In the **Select Region** field, select the region where you want your data to reside.
9. Click **Create New Organization**.

You are signed in to your organization. You are an administrator for the organization.

## Signing up for a new Quest account and for On Demand

### Prerequisites

To perform this procedure, you must have a valid email account where you can receive a verification email from [support.quest.com](mailto:support.quest.com).

### ***To sign up for a new Quest account:***

1. Go to the web page [quest-on-demand.com](https://quest-on-demand.com).  
The "Welcome to Quest On Demand " page opens.

2. Under **Create a Quest account** click **Sign Up**.  
The "Create a Quest Account" page opens.
3. Enter your credentials for your new Quest account.  
Note that the email and password entered here will be the credentials you use to sign to Quest On Demand.
4. Click the check box to agree to Quest's privacy policy and terms of use.
5. Click **Sign Up**.  
The "We've sent you an email" page opens.
6. Go to your email account and open the email from [support.quest.com](mailto:support.quest.com).
7. Click on the **Verify email address** link.  
The "Welcome to On Demand" page opens.
8. In the **Add organization name** field, enter a name for your Quest On Demand organization.
9. In the **Select Region** field, select the region where you want your data to reside.
10. Click **Create Organization**.

You are signed in to your organization. You are an administrator for the organization.

## Creating a Quest account and joining an existing Quest On Demand organization

This procedure is for new Quest On Demand users. You do not need to create a Quest account to join an existing Quest On Demand organization. However, creating a Quest account allows you to access Quest On Demand resources such as the support site.

If do not want to create a Quest account or you already have an Quest On Demand account and an administrator has added you to their organization, see [Joining an existing On Demand organization](#).

### Prerequisites

- You must have a valid email account where you can receive a verification email from [support.quest.com](mailto:support.quest.com).
- An Quest On Demand administrator for the organization must have added you to the organization by adding your email address on the "Permissions" page. See [Permissions](#).

#### ***To join an organization:***


1. Go to the web page [quest-on-demand.com](https://quest-on-demand.com) and under **Create a Quest account** click **Sign Up**.  
The "Create a Quest Account" page opens.
2. Enter your credentials for your new Quest account.  
Note that the email and password entered here will be the credentials you use to sign to Quest On Demand.
3. Click the check box to agree to Quest's privacy policy and terms of use.

4. Click **Sign Up**.  
The "We've sent you an email" page opens.
5. Go to your email account and open the email from [support.quest.com](mailto:support.quest.com).
6. Click on the **Verify email address** link.  
The Quest On Demand home page opens. You are signed in to the organization that your were added to.

## Joining an existing On Demand organization

This procedure is for users that want to join an existing organization.

### Prerequisites

- An Quest On Demand administrator for the organization must have added you to the organization by adding your email address on the "Permissions" page. See Permissions on page 16.  
  
 **NOTE:** An administrator can add you to an organization by specifying your Azure AD account. See [Joining an existing On Demand organization with an Azure AD account](#).
- If multiple Quest On Demand organizations are associated with your email account, you must know the name of the organization you want to sign in to. After sign in, the "Select Organization" page is displayed where you must select the organization where you want to sign in to.

### To join an organization:

1. Go to the web page [quest-on-demand.com](https://quest-on-demand.com).  
The "Welcome to Quest On Demand " page opens.
2. Under **Already have an account**, click **Sign In**.  
The "Sign in" page opens.
3. Enter your email account credentials.
4. Click **Sign In**
  - If only one organization is associated with your email account, the Quest On Demand home page opens. You are signed in to the organization that your were added to.
  - If there are multiple organizations associated with your email account, the "Multiple Organizations Found" page opens with a list of organizations. Click the organization you want to sign in to and then click **Select Organization**.

## Joining an existing On Demand organization with an Azure AD account

You can use your Azure AD account to join an existing Quest On Demand organization. Using your Azure AD account is referred to as federated identity management.

Federated identity management can increase security and lower risk by enabling an organization to identify and authenticate a user once, and then use that identity information across multiple systems, including external partner websites such as Quest On Demand.

## Prerequisites

- An Quest On Demand administrator for the organization must have added you to the organization by adding your Azure AD account on the "Permissions" page. See Permissions on page 16.
- If multiple Quest On Demand organizations are associated with your Azure AD account, you must know the name of the organization you want to sign in to. After sign in, the "Select Organization" page is displayed where you must select the organization where you want to sign in to.

### *To join an organization with an Azure AD account:*

1. Go to the web page [quest-on-demand.com](https://quest-on-demand.com).  
The "Welcome to Quest On Demand " page opens.
2. Under **Already have an account**, click **Sign In**.  
The "Sign in" page opens.
3. At the bottom of the page, click **Sign in with Microsoft**.
  - If only one organization is associated with your Azure AD account, the Quest On Demand home page opens. You are signed in to the organization that you were added to.
  - If there are multiple organizations associated with your Azure AD account, the "Multiple Organizations Found" page opens with a list of organizations. Click the organization you want to sign in to and then click **Select Organization**

# Managing Organizations and Regions

On Demand management is based on the concept of organizations. An Quest On Demand organization can subscribe to modules. Organization administrators can use the tools provided by the modules to perform administrative actions on Azure AD tenants.

When a user signs up for On Demand, an organization is created and the user becomes an administrator for the organization. For most On Demand use cases, a customer creates a single organization. Multiple administrators and multiple tenants can be added to the organization. See [Signing Up for Quest On Demand](#).

Use the links below for more information on managing organizations and regions.

- [Subscription Owner when Moving from a Trial to a Paid subscription](#)
- [Geographic regions](#)
- [Displaying the current organization and region](#)
- [Creating a new organization](#)
- [Switching organizations](#)
- [Renaming organizations](#)
- [Displaying the organization ID](#)

**i** | **NOTE:** To delete an organization, contact [Quest Technical support](#).

## Subscription Owner when Moving from a Trial to a Paid subscription

The user that signed up for the trial subscription is automatically an administrator for the organization. If a different user email address is used for purchasing a paid subscription, this user address must be added as an organization or module administrator before the subscription status displays as **Paid**.

If you need assistance determining the email address used to purchase the subscription or, if you want to change the address associated with the subscription, contact [Technical support](#).

## Geographic regions

A Microsoft Azure region is a set of datacenters deployed within a geographic area. Selecting the correct region for your Quest On Demand organization enables you to achieve higher performance and supports your requirements and preferences regarding data location. Specifying the region for your organization determines the geographical region where your data is stored. For more information, see [Azure regions](#).

During sign up, you can choose the region where your On Demand data will be hosted. The following regions are currently supported:



- United States
- Europe
- Canada

## Regional availability of modules

Microsoft continues to deploy services across Azure regions. However, at this time, not all services are available in all regions. As a result, not all Quest On Demand modules are available in all regions. The table below lists current module availability by region. When you create an organization in a region, only the available module tiles are displayed on your home page.

Region	Available Modules
U.S.	<ul style="list-style-type: none"> <li>• Audit</li> <li>• Group Management</li> <li>• Migration</li> <li>• Policy Management for Exchange Online</li> <li>• Policy Management for Skype for Business</li> <li>• Recovery</li> </ul>
Europe	<ul style="list-style-type: none"> <li>• Migration</li> <li>• Policy Management for Exchange Online</li> <li>• Policy Management for Skype for Business</li> <li>• Recovery</li> </ul>
Canada	<ul style="list-style-type: none"> <li>• Recovery</li> </ul>

## Multiple organizations

Some customers may want to create multiple organizations. For example:

- A managed service provider (MSP) can create an organization for each client.
- A global company can create separate organizations for employees by geographic region.

When you sign up for On Demand, you are prompted to name your organization. Users with multiple organizations associated with their email address are prompted to select an organization during sign in.

**! CAUTION: Adding a tenant to multiple organizations.**

Adding the same tenant to multiple organizations can result in conflicting application of policies and settings. When using multiple organizations to manage a tenant, the organization administrators must coordinate their management activities.

# Displaying the current organization and region

You can display the organization you are currently signed in to and its region by clicking on your email address in the top menu bar. The menu displays:

- **Region Name**
- **Organization Name**

## Creating a new organization

As an Quest On Demand user, there may be no organizations associated with your account. This can happen if you have been removed from all organizations. In this case, after you sign in, the Welcome to Quest On Demand page opens where you can create a new organization. Follow the steps below to create an organization.

If you are currently signed in to Quest On Demand, you can create a new organization by clicking your email address in the menu bar at the top of the page and selecting **Create New Organization**. Follow the steps below to create an organization.

- i** **TIP:** On the Create New Organization page, if you decide not to create a new organization, click on your browser back button to return to Quest On Demand and your original organization.
- i** **NOTE:** To delete an organization, contact Quest [Technical support](#).

### ***To create a new organization:***

1. Enter an organization name.
2. Select a region.
3. Click **Create New Organization**.

## Switching organizations

If you have multiple organizations associated with your email address, you are prompted to select an organization when you sign in. Once you are signed in, you can switch to another organization.

### ***To switch to another organization:***

1. In the top menu bar, on the right hand side, click on your user email address.
2. Select **Switch Organization**.  
The Multiple Organizations Found page opens.
3. Click on the organization you want to switch to.
4. Click **Select Organization**.

# Renaming organizations

You can rename the organization you are currently signed in to.

## Prerequisites

You must be an Quest On Demand organization administrator to rename an organization.

### *To rename an organization:*

1. Sign in to the organization that you want to change.
2. In the top menu bar, on the right hand side, click on your user email address.
3. Click **Organization Name**.  
The Manage Organization page opens.
4. In the **Set organization name** field, enter the new name.
5. Click **Update**.  
You are returned to On Demand home page.

## Displaying the organization ID

Each organization has a unique organization ID. This ID may be required by technical support to troubleshoot issues. The **Organization ID** is displayed on the Manage Organizations page.

### *To display the organization ID:*

1. In the top menu bar, on the right hand side, click on your user email address.
2. Click **Organization Name**.  
The Manage Organization page opens.
3. Click the browser back arrow to return to the Home page.

# Home or Dashboard page

After signing in, users see either the **Home** page or the **Dashboard**.

The **Home** page contains a masthead at the top, a navigation panel on the left and in the main area, a tile for each Quest On Demand module.

In addition to a tile for each module, the **Dashboard** displays statistics and operational data for your tenant.

## Masthead

The masthead displays the Quest On Demand name on the right and on the left:

- Your user ID with a drop down menu arrow.
- An information icon (**i**) that opens the Quest On Demand information window.

## Masthead drop-down menu

Clicking anywhere on your user ID opens the drop-down menu to perform the following tasks:

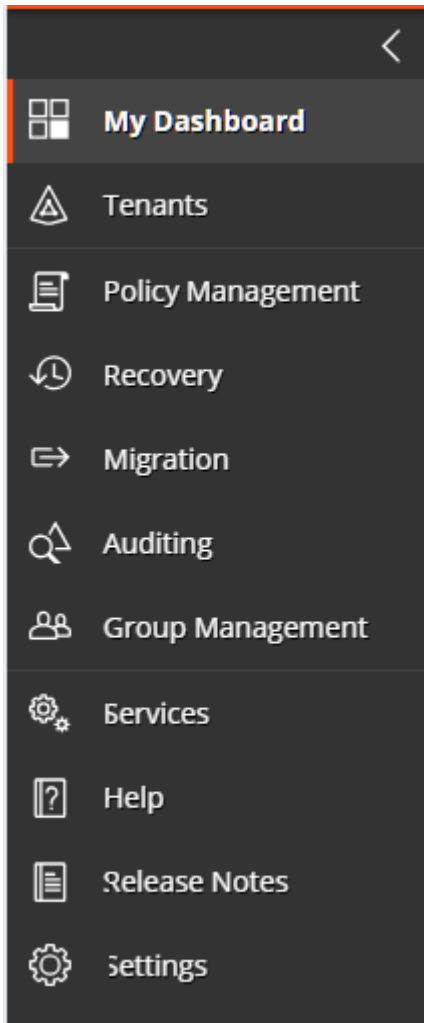
- View your current **Region Name** and **Organization Name**.
- Perform organization management (see [Managing Organizations and Regions](#)).
- Configure your user settings by clicking **My Account**.
  - **Use of Cookies:** You can enable or disable the use of a cookie for session monitoring. The initial state of this setting is determined by your response to the cookie notice when you join an organization. Note that this setting is by region. If you join an organization in a different region, you receive the cookie notice again.
- **Sign Out** from your current session. Note that you are automatically logged out after 30 minutes of inactivity.

## Information window

The Quest On Demand information window contains the following tabs:

- **About:** Version numbers and copyright information.
- **Third Party:** The list of third party components used in the product. This information is also contained in the Release Notes.
- **Contact:** Information on how to contact Quest [Technical support](#).

# Side navigation panel



## Minimize the panel

Click on the arrow at the top to minimize the side navigation panel.

## Home or Dashboard

Click to return to the **Home** or **Dashboard** page.

## Tenants

Opens the Tenants page. For information, see [Tenant Management](#).

## Module links

Use the module links to quickly open a module page.

## Services

Provides information on all available modules and provides a link to the Quest product page for the module.

## Help and Release Notes

- **Help** opens a User Guide
- **Release Notes** opens a document with information on the currently deployed software version and technical support information.

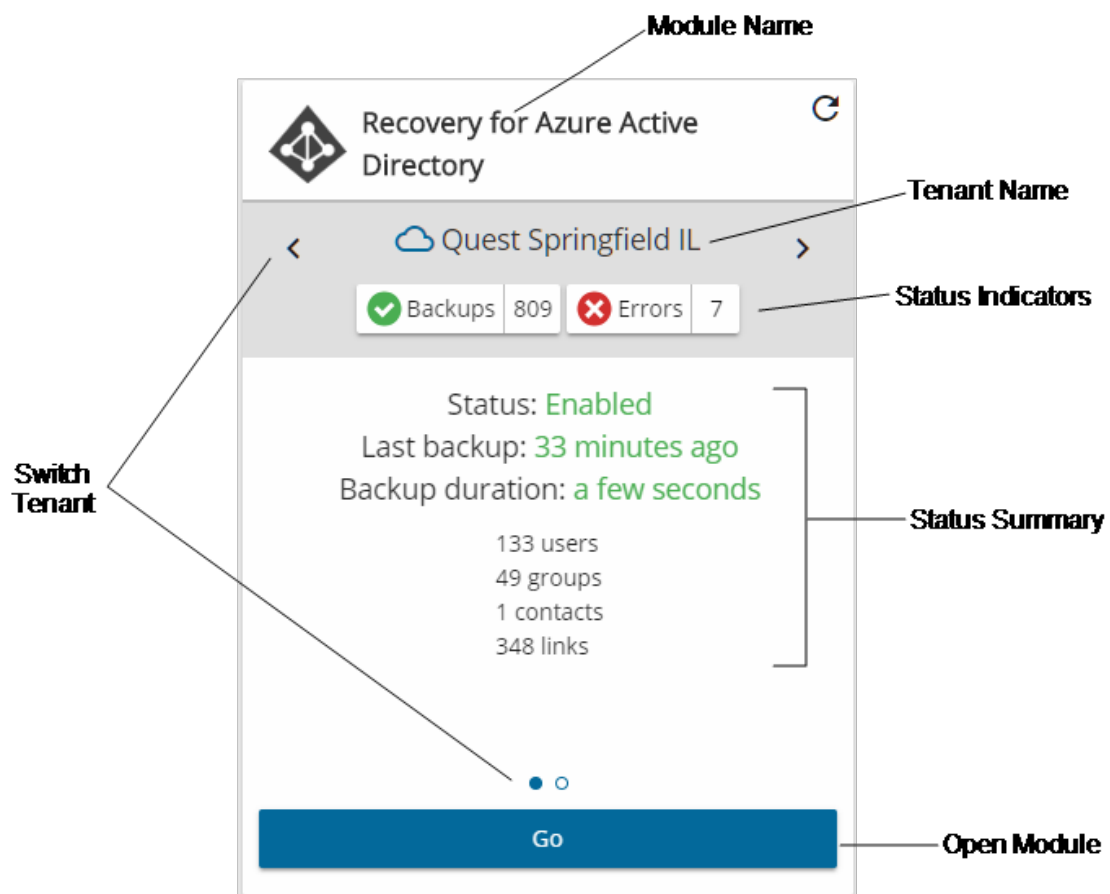
When you are on the **Home** page, the Global Settings documents open. When you are on a module page, these links open the documentation for the module.

## Settings

[Audit logs](#)  
[Permissions](#)  
[Subscriptions](#)

# Home page module tiles

If you have a subscription to a module, the module tile displays status information for your tenant.



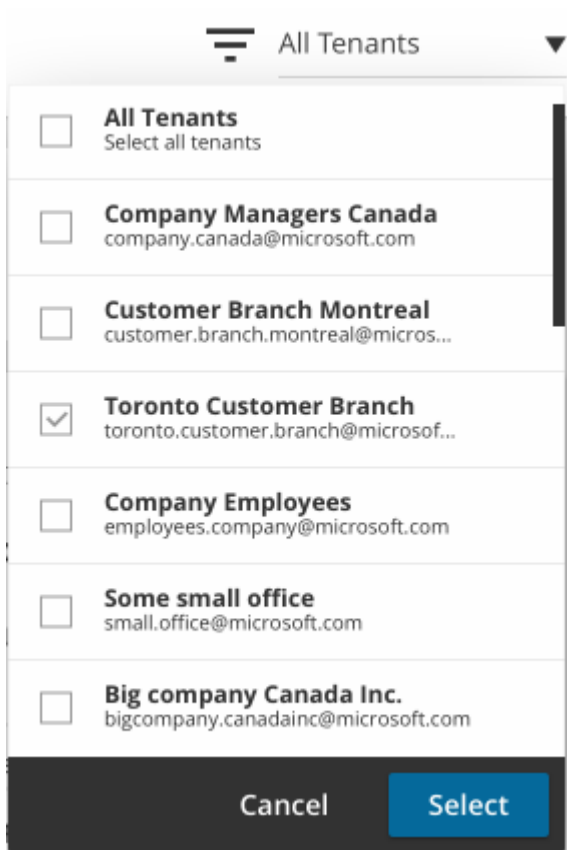
## Dashboard

The Quest On Demand dashboard is shown below. The dashboard contains the following components:

- [Tenant filter](#)
- [Tenant summary](#)
- [Needs your attention!](#)
- [Module tiles](#)

## Tenant filter

Located in the top right of the dashboard, the tenant filter determines what data is displayed on the dashboard. You can choose to display all tenants, a subset, or a single tenant.



## Tenant summary






The tenant summary indicates which tenants are currently selected and provides a summary of licences, users and groups in the selected tenant.

Tenant	Office 365 Licences		Users		Groups	
All Tenants Selected	Assigned	Unassigned	Cloud only	Hybrid	Cloud only	Hybrid
<a href="#">SHOW DETAILS</a>	1,234	150	1,200	3,100	200	300

## Needs your attention!

The **Needs your attention!** tile displays a summary of alerts and cautions from all of the modules you are currently subscribed to. It also displays information on the status of your subscription or trial if it is close to expiry.

## Needs your attention!


	Group modifications by Admin	<b>21</b>	<a href="#">VIEW</a>
	Failed backups	<b>5</b>	<a href="#">VIEW</a>
	Groups without owners	<b>4,568</b>	<a href="#">ASSIGN</a>
	Something to warn you about	<b>2</b>	<a href="#">VIEW</a>
	Something strange happened	<b>3</b>	<a href="#">VIEW</a>

## Module tiles

If you have a subscription to a module, the module tile displays status information for your tenant.

### Recovery

PROTECTION STATUS

 4 of your 6 tenants are protected.

PROTECTED TENANTS

Last backup

Quest Managers

**1 hour ago**

Quest Employees

**31 minutes ago**

Some small company

**2 days ago**

[VIEW ALL](#)



# Tenant Management

A tenant is a dedicated instance of Azure Active Directory (Azure AD) that your Microsoft organization receives and owns when it signs up for a Microsoft cloud service such as Azure or Office 365. For more information, see this [Microsoft help page](#).

In addition to the standard Azure AD tenant, you can also add an Azure AD B2C tenant. On the Tenant page, Azure AD B2C tenants can be distinguished by the following icon next to the tenant name:



For more information on B2C tenants, see this [Microsoft help page](#).

This section contains information on adding and removing tenants.

- [Add an Azure AD tenant](#)
- [Admin consent status](#)
- [Removing a tenant](#)

## Add an Azure AD tenant

A tenant houses the users in a company and the information about them. You must add a tenant in order to manage the tenant properties using an On Demand module.

**!** **CAUTION: Adding a tenant to multiple organizations.**

Adding the same tenant to multiple organizations can result in conflicting application of policies and settings. When using multiple organizations to manage a tenant, the organization administrators must coordinate their management activities.

Applications used to manage Azure AD tenant properties must participate in the consent flow provided by Azure AD. This means an Azure Global Administrator must provide admin consent when adding a tenant to Quest On Demand. Admin consent is granted on behalf of the Microsoft Azure organization.

## Azure Global administrator

The Azure Global Administrator role is the top level administrator role and has access to all features. By default, the person who signs up for an Azure subscription is assigned the Global Administrator role for the tenant.

Additional users can be assigned to the Global administrator role.

In Quest On Demand, once you select Add tenant, you are redirected to the Microsoft tenant administration login page where you must log in with the Global Administrator credentials for the tenant. Then, you are redirected to a page that lists the permissions that will be granted. You must click **Accept** and provide admin consent for the Quest On Demand application. Once the Global Administrator adds a tenant to Quest On Demand, an application record is created in the tenant indicating that admin consent has been provided.

**i** **NOTE:** Global Admin credentials are only required to grant admin consent for the minimal list of permissions required by Quest On Demand. Global Admin credentials are not stored, share, or used for any other purpose.

## Admin consent permission levels

For security, when you first add a tenant, only the minimum permission settings are granted. Some modules require additional permissions. Once a tenant has been added to On Demand, you can grant additional permissions on the [Admin consent status](#) page.

## Adding a tenant

### Prerequisites

Admin consent is required to add a tenant to On Demand. Since only an Azure Global administrator can grant admin consent, you must be able to provide Azure Global administrator credentials for the tenant you are adding.

#### **To add a tenant:**

1. Log in to Quest On Demand using the credentials you used to sign up for Quest On Demand.
2. In the navigation panel on the left, click **Tenant**.
3. On the Tenant page, click **Add tenant**.  
You are redirected to the Microsoft login page.
4. Enter the Azure AD Global Administrator credentials and click **Next**.  
A page opens with the list of permissions settings you are granting.
5. Click **Accept**.  
You return to the On Demand Tenants page.
6. On the Tenant page, at the bottom of the tile for the newly added tenant, click **Go**.  
The admin consent status page opens.
7. If the minimum permission settings granted when the tenant was added are sufficient for a module, the Status for the module is **Uses Base**. If the module requires additional permissions, the **Status** is **Not Granted**.  
If required, to accept additional permissions for a module, click Grant Consent.  
You are redirected to the Microsoft login page.

8. Enter the Azure AD Global Administrator credentials and click **Next**.  
A page opens with the list of permissions settings you are granting.
9. Click **Accept**.  
You return to the Quest On Demand Tenants page.

## Admin consent status

To open the Admin Consent status page, click **Tenants** in the navigation page and then click **Go** on the tenant tile.

On the Admin Consent status page, you can view the module **admin consent**<sup>1</sup> status for each tenant you have added. You must manage the admin consent status for the following conditions.

- A module requires that additional permissions be granted.  
When you first add a tenant, the minimum, base admin consent permission settings are granted. This is sufficient for some On Demand modules. Other modules require additional permissions.
  - i** | **NOTE:** If additional admin consent permission is required to perform specific tasks within a module, these items are listed beneath the main admin consent item for the module.
- Admin consent status has expired.
- Admin consent has been revoked in the Azure AD portal

### **To view admin consent status:**

1. Click **Tenants** in the navigation panel on the left.
2. At the bottom of a tenant tile, click **Go**.  
The admin consent status page for the tenant opens.

## Granting admin consent

The **Status** column indicates if admin consent has been granted for a module. If the current status is **Not Granted**, enable a module for this tenant by clicking **Grant Consent** in the **Actions** column.

## Refresh token expiry

Some modules make use of a refresh token for admin consent and this token expires after 90 days. Once expired, you must grant admin consent again to continue using the module. On the **Tenants** page, the tenant tile indicates:

---

<sup>1</sup>The process of approving the use of an application for the whole Microsoft Azure AD organization by the Microsoft Global administrator is referred to as admin consent. The Microsoft Global administrator must provide admin consent when adding a tenant to On Demand. When a tenant is first added, On Demand requests base admin consent permissions. Some modules can function using the base permission set while other require a higher level of admin consent permissions.

- the number of modules for which admin consent has been granted
- if admin consent has been revoked (or expired) and must be regranted.

A **Regrant Consent** status can indicate that the refresh token has expired. In this case, the Azure portal still indicates that admin consent has been granted for the module, but you must grant admin consent again in Quest On Demand.

## Revoking admin consent

Completely revoking admin consent removes all permissions granted for the On Demand application. This action is usually performed as part of the process of removing a tenant. Revoking admin consent is a manual process that must be performed in the Azure portal. See <<<<Removing a tenant>>>>

## Removing a tenant

You can remove a tenant from On Demand. Removing a tenant disables all module functions related to the tenant. Active backups and provisioning actions are canceled.

- i** **NOTE:** To restore a tenant and all the associated Quest On Demand configuration, contact Quest [Technical support](#).  
Tenant restore is possible for up to 30 days after it has been removed. You must provide the tenant name and your organization ID. See [Displaying the organization ID](#)

### **To remove a tenant:**

1. Click **Tenants** in the navigation panel on the left.
2. On the tenant tile for the tenant you want to remove, click the menu icon on the right side of the title bar.
3. Click **Remove**.

Once you add a tenant to On Demand, an application record is created in your tenant indicating that you have agreed to admin consent. When you remove a tenant from On Demand, this record is not removed and admin consent access remains. You must log in to Azure and manage access to the application.

## Revoking admin consent in the Azure Portal

Revoking admin consent removes all permissions granted for the Quest On Demand application.

### **To revoke admin consent:**

1. Log in to the Azure Resource Manager with the credentials for the tenant Active Directory.
2. Click on the **Azure Active Directory** icon in the left menu.
3. In the Active Directory panel, select **Enterprise applications**.
4. In the Enterprise applications panel, select **All applications**.

5. Select the Quest Quest On Demand application.  
The Quest On Demand application Overview displays in the main panel.
6. At the top of the main panel, click **Delete**.

---

# Settings

- [Audit logs](#)
- [Permissions](#)
- [Subscriptions](#)

## Audit logs

An audit log is a set of records that provide documentary evidence of the sequence of activities that have affected at any time a specific operation, procedure, or event. The information recorded includes date and time, user name, and a description of the event.

On Demand retains the complete audit log history for an organization. You can specify the start and end dates for an audit log download.

The following audit logs are available:

- **Global Settings:** Records information for add and remove tenant events as well as license consumption events.
- **Policy Management for Skype for Business:** Records information for policy change events in the Skype for Business Online module.
- **Policy Management for Exchange Online:** Records information for policy change events in the Exchange Online module.
- **Recovery:** Records information on backup enable and disable events.

# Downloading audit logs

## **To download audit logs:**

1. In the side navigation panel, click **Settings**.
2. On the Settings page, select **Global Settings** or a module type.  
By default, the date fields are configured to download logs from the last seven days.
3. To change the start or end dates, click on the date fields and select a date from the calendar window.
4. Click **Download**.  
A zip file containing a comma separated values (.csv) file is downloaded.

# Permissions

Organization user credentials are based on the email address provided when adding an administrator. To log in to On Demand using the email address, the user must create an On Demand account with the email address. To create an On Demand account, see [Signing Up for Quest On Demand](#).

Use the **Permissions** page to add administrators to your On Demand organization. You can add:

- On Demand organization administrators
- Module administrators

## Organization administrators

On Demand organization administrators have full access to global settings and all modules. The user who signed up for On Demand and created the organization is an On Demand organization administrator.

## Module administrators

Module administrators only have access to the specific module where they have been added as an administrator. Module administrators do not have access to global settings or tenants.

# Adding a Quest On Demand administrator

## Prerequisites

To add a user as an On Demand organization administrator, you must be an On Demand organization administrator. Module administrators can add additional administrators for the module.

### To add an administrator:

1. In the side navigation panel on the left, click **Settings**.
2. On the Settings page, click **Permissions**.
3. Perform one of the following:
  - a. To add a On Demand organization administrator to your organization, click **On Demand Organization**.
  - b. To add a module administrator for a specific module, click on the module name.

The On Demand Organization panel lists the current On Demand organization administrators below the **Add email address** field. Module panels list the current module administrators.

4. In the **Enter email address** field, enter the email address of the user you want to add.
5. Click **Add**.
6. Click **Save**.
7. The user is added to the list of administrators. Inform the user that they can now log in to your organization and specify the email address you used. The newly added administrator uses one of the following procedures to sign in to the organization.
  - [Creating a Quest account and joining an existing Quest On Demand organization](#)
  - [Joining an existing On Demand organization](#)

## Deleting a Quest On Demand administrator

To delete an On Demand Administrator, click the delete icon next to the email address.

**i** | **NOTE:** You cannot delete all organization administrators from an organization. When you try to delete the final administrator, you receive the prompt that there must be at least one On Demand organization administrator.

## Subscriptions

The **Subscriptions** page contains the details of your current subscriptions.

Click the module name to get information on product subscription details and pricing as well as links to Quest sales support.

**Table 1: Subscription field descriptions**

Field	Values	Description
<b>Modules</b>	Module Name	The module name. Modules may offer separate licenses for specific features.



Field	Values	Description
<b>Subscription Type</b>	Paid	The organization has purchased a subscription to this module.
	Trial	The organization has subscribed to a trial license. Module features may be limited. Note: When moving from <b>Trial</b> to <b>Paid</b> , the user associated with the paid subscription must be an organization administrator. See <a href="#">Subscription Owner when Moving from a Trial to a Paid subscription</a>
	Technical Preview	The organization has subscribed to a technical preview license. Module features may be limited.
	Not subscribed	The organization is not subscribed to this module.
<b>Expiry Date</b>	mm/dd/yyyy	The date on which the subscription will expire. See <a href="#">Subscription expiry</a>
<b>Rate Plan</b>	Prepaid	A set number of licenses have been purchased.
	Overage	The organization is billed for licenses as they are consumed.
<b>Licenses</b>	####	The number of licenses purchased ( $\infty$ if the <b>Rate Plan</b> is <b>Overage</b> ).
<b>Used</b>	####	The number of licenses currently consumed.

## Subscription expiry

To prevent loss of data, subscription expiry takes place in stages.

### Stage 1: Your subscription expires in X days

Thirty days prior to expiry, the Quest On Demand organization administrator receives an email notification. From this time on, the module tile on the Quest On Demand home page displays the number of days before the subscription expires.

### Stage 2: Subscription expired. Access denied.

Once the subscription expires, members of the organization can no longer access the On Demand module. The configuration settings have been preserved and module services continue for the next 30 days.

### Stage 3: Subscription expired. Service disabled.

After 30 days, module services are no longer operational for the tenants in the organization. Data is preserved for 30 days and then, it is permanently deleted.

### Stage 4: Subscription expired. Data deleted.

Your data has been deleted and cannot be restored.

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# Documentation roadmap

## Global settings

On Demand global settings refers to management tools and configuration settings that apply to all On Demand modules. This includes tenant management tasks and downloading audit logs.

## Modules

Each management tool is referred to as a module. Currently, the following modules are available:

- Audit
- Group Management
- Migration
- Policy Management for Skype for Business Online
- Policy Management for Exchange Online
- Recovery

## Documentation

For each module, and the global settings, there is a Release Notes document and a User Guide.

- The Release Notes contains a release history and details of new features, resolved issues, and known issues.
- User Guides contain descriptions and procedures for the management tasks you can perform with each module

Use the links below to navigate to the content you require.

# User Guides

- [Global Settings](#)
- [Audit](#)
- [Group Management](#)
- [Migration](#)
- [Policy Management for Exchange Online](#)
- [Policy Management for Skype for Business Online](#)
- [Recovery](#)

# Release Notes

- [Global Settings](#)
- [Audit](#)
- [Group Management](#)
- [Migration](#)
- [Policy Management for Exchange Online](#)
- [Policy Management for Skype for Business Online](#)
- [Recovery](#)

# More resources

- For sales or other inquiries, visit <http://quest.com/company/contact-us.aspx> or call +1-949-754-8000.
- To sign up for a trial or purchase a subscription, go to <https://www.quest.com/on-demand>.
- Technical support is available to Quest customers with a valid maintenance contract and customers who have trial versions. You can access the Quest Support Portal at <https://support.quest.com>.
- The Quest On Demand Community provides a space for blog posts and a forum to discuss the On Demand products.

# Technical support

Quest provides numerous resources to support you with our products.

## Current operational status

### [On Demand status](#)

On Demand relies on Microsoft Azure and Amazon Web Services (AWS) infrastructure and as such, is subject to the possible disruption of these services. You can view the following status pages:

- [Microsoft Azure status](#)
- [AWS status](#)

## Contact support

The [Contact Support](#) page allows you to submit a Technical Service Request. It also provides the phone numbers to use when contacting the Quest support team.

## Module product support pages

Each On Demand module has a dedicated support page with "getting started", troubleshooting, and other useful information.

- [Product Support - Audit](#)
- [Product Support - Group Management](#)
- [Product Support - Migration](#)
- [Product Support - Policy Management for Exchange Online](#)
- [Product Support - Policy Management for Skype for Business Online](#)
- [Product Support - Recovery](#)

## Information and discussion: Quest community forums

Visit the [On Demand community forum](#) to read current information or to post a forum topic.

# About us

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Quest provides software solutions for the rapidly-changing world of enterprise IT. We help simplify the challenges caused by data explosion, cloud expansion, hybrid datacenters, security threats, and regulatory requirements. We are a global provider to 130,000 companies across 100 countries, including 95% of the Fortune 500 and 90% of the Global 1000. Since 1987, we have built a portfolio of solutions that now includes database management, data protection, identity and access management, Microsoft platform management, and unified endpoint management. With Quest, organizations spend less time on IT administration and more time on business innovation. For more information, visit [www.quest.com](http://www.quest.com).

## Technical support resources

Technical support is available to Quest customers with a valid maintenance contract and customers who have trial versions. You can access the Quest Support Portal at <https://support.quest.com>.

The Support Portal provides self-help tools you can use to solve problems quickly and independently, 24 hours a day, 365 days a year. The Support Portal enables you to:

- Submit and manage a Service Request
- View Knowledge Base articles
- Sign up for product notifications
- Download software and technical documentation
- View how-to-videos
- Engage in community discussions
- Chat with support engineers online
- View services to assist you with your product

# Glossary

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## A

### **Active Directory**

Microsoft Azure Active Directory (AD) is a multi-tenant, cloud based, directory and identity management service. For more information, see <https://docs.microsoft.com/en-us/azure/active-directory/active-directory-what-is>

### **Admin consent**

The process of approving the use of an application for the whole Microsoft Azure AD organization by the Microsoft Global administrator is referred to as admin consent. The Microsoft Global administrator must provide admin consent when adding a tenant to On Demand. When a tenant is first added, On Demand requests base admin consent permissions. Some modules can function using the base permission set while other require a higher level of admin consent permissions.

### **Administrator: Microsoft Azure AD Global Administrator**

The Microsoft Azure AD Global administrator is the top level administrator role and has access to all features. The person who signs up for Azure becomes the Global Administrator.

### **Administrator: Module Administrator**

Module administrators have permission to perform tasks in a specific module. You can add multiple module administrators to your On Demand organization.

### **Administrator: Office 365 Global Administrator**

The Office 365 Global administrator has access to all Office 365 administrative features, including Skype for Business Online and Exchange Online

### **Administrator: On Demand Organization Administrator**

The On Demand organization administrator role is the top level administrator role and has access to all features. By default, the user that completes the On Demand Sign Up process is assigned to the On Demand organization administrator role for the organization.

## M

### **Microsoft Azure**

A cloud computing service created by Microsoft. It is used by developers and IT professionals for building, deploying, and managing applications and services through a global network of Microsoft-managed data centers. Quest On Demand is hosted in Microsoft Azure.

## O

### **Organization**

On Demand administration is based on organizations. When a user signs up for On Demand, an organization is created. Administrators perform management tasks on Microsoft Active Directory tenants that have been added to the organization.

### **Organizational account: Microsoft**

When you subscribe to Microsoft Azure, you create an organizational account. The subscription process prompts you to provide details about your organization and your organization's internet domain name registration. The organization information is used to create a new Azure Active Directory instance for the organization. Microsoft documentation sometimes refers to Organizational Accounts as Work or school Accounts to distinguish them from Microsoft Accounts.

## T

### **Tenant**

In Azure Active Directory (Azure AD), a tenant is representative of a Microsoft Azure AD organization. It is a dedicated instance of the Azure AD service that an organization receives and owns when it signs up for a Microsoft cloud service such as Azure, Microsoft Intune, or Office 365. Each Azure AD tenant is distinct and separate from other Azure AD tenants.

## A

- adding a tenant 25
- admin consent
  - refresh token expiry 27
  - revoking 28
- admin consent status 27
- administrator
  - adding 31
  - module 31
  - On Demand organization 31
- audit log 30

## D

- downloading audit logs 31

## G

- geographic regions 16

## M

- managing organizations 16
- module administrator 31
- modules 7
- multiple organizations 17

## O

- On Demand organization administrator 31
  - adding 31
- organization
  - creating 18
  - display ID 19
  - displaying current 18
  - multiple 17
  - renaming 19
  - switching 18

- overview 7

## P

- Permissions 31

## R

- removing a tenant 28
- revoking admin consent 28

## S

- sign in 14-15
- sign up 11
- subscription details 32
- subscription owner 16

## T

- tenant
  - adding 25
  - admin consent status 27
  - Azure tenant 7-8
  - management 25
  - removing 28